

## **XYZ Organization Cultivation Breakfasts**

### **Timeline**

Week 1	Determine Host.
Week 2	Meet with Host to determine dates/locations, review invitation lists.
Week 4	Meet with Host to determine final invitation lists/approve letter/questionnaire.
Week 5	Prepare letters of invitation.
Week 6	Mail invitations.
Week 7	Prepare agenda/questionnaires/materials.
Week 8	Breakfast