

## Board Member Commitment

I, \_\_\_\_\_ understand that as a Member of the <<organization>> Board of Directors, I have a legal, financial and ethical responsibility to ensure the organization does the best work possible in pursuit of its Mission and goals. I believe in the purpose and the Mission of the organization and will act responsibly and prudently as its steward. My behavior as a Board Member will be consistent with the core values and Mission of the organization.

As part of my responsibilities as a Board member:

1. I will interpret the organization's work and value to the community, represent the organization and serve as a Brand Ambassador.
2. I will attend at least 75% of all Board Meetings, including Committees I am assigned to.
3. I will RSVP my attendance for Board Meetings or Board Committee Meetings at least one day in advance to either the Board President or Committee Chair.
4. Each year I will make a personal financial contribution of \$\_\_\_\_\_ or more.
5. I will actively participate in one or more fundraising activities or functions, incorporating a donorcentric approach.
6. I will act in the best interests of <<Organization>>.
7. I will excuse myself from any discussions or votes where I have a conflict of interest.
8. I will stay informed about the activities and current issues of <<Organization>>. I will ask be engaged and request information as needed. I will participate in and take responsibility for making decisions on issues, policies and other Board matters.
9. I will work in good faith with staff and other Board Members as partners towards the achievement of organizational goals and Mission.
10. I will serve on a minimum of one Board Committee.

In turn, <<organization>> will be responsible to me in several ways:

1. I will be sent an agenda and material documents \_\_\_\_\_ days prior to the scheduled Board Meeting.
2. An orientation will be provided for me during open hours of operation so I can witness and participate in, as appropriate, service delivery and operations. I will also be able to discuss internal programs, goals, activities, and status with the staff and Board President; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues addressing financial, economic, legal or operational challenges.
4. I will be offered opportunities for professional development as a Board Member.
5. Board Members and staff will respond in a straightforward fashion to questions I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board Members and staff will work in good faith with me towards the achievement of our shared goals and advancement of the organization's Mission.
6. If the organization does not fulfill its commitments to me, I can call on the Board President and Director to discuss the organization's responsibilities.

Signed:

Date:

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Member, Board of Directors, <<Organization>>

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President, Board of Directors, <<Organization>>

DATE OF LAST UPDATE:

*(The Board President should sign two copies of this agreement for each Board Member. Each new Board Member should sign both, return one copy to the Board President, and keep the other for reference or personal records.)*